



Vacancy Announcement

DATE OPENED: February 6, 2013

POSITION:	Custodian
DEPARTMENT:	Physical Facilities
SALARY:	\$1,659.00/Month (or as determined by the NAPE Agreement). Excellent benefits package.
DATES:	Review of applications will begin February 13, 2013 and will continue until the position is filled.
STARTING DATE:	As soon as possible after February 13, 2013
QUALIFICATIONS:	<p>Required:</p> <ul style="list-style-type: none">• Ability to:<ul style="list-style-type: none">○ Perform assigned cleaning, maintenance and repair duties○ Learn repetitive tasks quickly and multi-task○ Use cleaning supplies and operate cleaning equipment including a vacuum, power cleaners and other custodial equipment○ Operate a computer and a two-way radio○ Work in extreme hot or cold indoors and outdoors; bend, crouch and climb; assist in safe lifting in excess of 75 pounds; and sufficient strength to perform assigned tasks○ Interact courteously, tactfully and positively with students, staff, and the public○ Work independently or as part of a team• Working hours may include evening, night and/or weekend shifts• Successful criminal background records check <p>Preferred:</p> <ul style="list-style-type: none">• Six months to one year of previous experience in custodial work
RESPONSIBILITIES:	<p>Responsibilities include but are not limited to:</p> <ul style="list-style-type: none">• Routine custodial work which includes cleaning and maintaining assigned areas• Move furniture and equipment as directed• Operate equipment, such as vacuums, buffers, extractors, and scrubbers• Perform preventative/routine maintenance, minor repairs and grounds keeping tasks as needed• Clean and maintain general cleaning equipment and materials• Assist in snow removal activities• Work safely and use appropriate precautionary methods involved in cleaning, maintenance and repair activities• Other duties as assigned

**APPLICATION
PROCEDURE:**

Apply for this job online at <http://www.csc.edu/hr/jobs/>, click on Support Staff, and then click on the green checkmark below "Apply for Vacancy" next to the position title. Questions regarding the application process can be directed to hr@csc.edu or 308-432-6224. Work authorization and/or visa sponsorship is not available for this position.

**GENERAL
INFORMATION:**

Chadron State College is a small, rural four-year public college located in the scenic Pine Ridge of northwestern Nebraska and is a member of the Nebraska State College System. CSC offers undergraduate and graduate degrees to its approximately 3000 enrolled students and is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. CSC is located within 90 miles of Rapid City, SD and 300 miles of Denver, CO. US News and World Report recently rated CSC in the top 10 public colleges of its Midwest Regional Colleges report.

**ADDITIONAL
INFORMATION:**

This position is covered by the NAPE negotiated agreement. Please refer to our website (www.csc.edu/hr) for more information about Chadron State College.

**Applicants who need a reasonable accommodation during the selection process may contact HR at (308) 432-6224 for assistance.
Successful Background Records Check required as part of employment process.**

Chadron State College is an equal opportunity institution. CSC does not discriminate against any student, employee or applicant on the basis of race, color, national origin, sex, disability, religion, or age in employment and education opportunities, including but not limited to admissions decisions. The College has designated an individual to coordinate the College's non-discrimination efforts to comply with regulations implementing Title VI, VII, IX, and Section 504. Inquiries regarding non-discrimination policies and practices may be directed to:

*Kara Vogt, Title VI, VII, IX Compliance Coordinator
Chadron State College, 1000 Main Street
Chadron, NE 69337
Phone 308.432.6224*