Intern – Audit Department

About Ketel Thorstenson, LLP
Ketel Thorstenson, LLP (KTLLP) is the largest accounting firm in western South Dakota, built on solid values and principles. In service since 1936, KTLLP has 17 partners and a staff of over 100 with over 50 certified public accountants and enrolled agents. What separates KTLLP from other firms is our ability to advise our clients beyond their traditional accounting needs and our hands-on approach to providing services in a fun environment. KTLLP is headquartered in Rapid City, SD with additional offices in Spearfish and Custer, SD and Williston, ND.

About Rapid City
Rapid City, SD is the gateway to over 1.3 million acres of Black Hills National Forest; a land of wonderment, pristine forests, iconic monuments and parks, and a rich history. Rapid City is minutes from outdoor adventures, but still offers the comfort of city living, including unique dining, shopping, art galleries, and museums. It is the second largest city in South Dakota with a population of approximately 70,000 (130,000 including the surrounding areas). The Black Hills area, including Rapid City, offers an average commute time of 15 minutes, a low cost of living, 32 parks, and 9 golf courses. It has been ranked number 9 on Forbes Best Small Places for Business and Careers.

About the Position
This position provides the opportunity to perform a variety of diversified audit and accounting assignments. Typically internships are from January through mid-April or June through August. The timeframe will ensure that there is enough work throughout the internship and allow interns to work in the field at client sites. Interns will be assigned a mentor who will assist them from their early days at the firm and throughout their internship and serve as a contact should the intern be asked to return for a full-time position. Interns will have the opportunity to work as a team member in the field on diverse client engagements to include manufacturing, not-for-profit, governments, 401(k), construction, and financial institution clients.

Responsibilities
The intern’s responsibilities include, but are not limited to:

- Developing a working relationship with audit staff, managers and partners
- Developing relationships with clients
- Becoming familiar with and adhering to the firm’s policies and procedures
- Drafting financial statements under the firm’s prescribed format
- Preparing portions of compilation, review and audit engagements, including documenting the execution of specific procedures performed
- Developing a working knowledge of several computer applications that are routinely used
- Demonstrating a basic understanding of accounting

Requirements
To be considered for the internship, candidates must:

- Have three or more years of education at the time of the internship
- Be seeking a degree in Accounting with a GPA of at least 3.0
- Have completed Intermediate Accounting
- Have plans to pursue the CPA certification
- Ability to demonstrate the following:
  - Professionalism
  - Ethical conduct
  - Critical thinking and problem solving skills
  - Organizational skills
  - Prioritizing and multi-tasking skills
  - Ability to work in a team and independently
- Willingness to put forth the effort needed to meet compliance and Firm deadlines, as well as meet client expectations

To apply
Interested candidates may apply by submitting a cover letter, resume, and unofficial transcripts to campusrecruiting@ktllp.com.