November 13, 2008
Professional Staff Association Minutes

Members present: Mark Stephen, Frances Gonzalez, Bruce Huckfeldt, Sharon Rickenbach, Shawn Hartman, Michele Rickenbach, Sam Williams, Andrew Schmid, Malinda Linegar, Seth Hulquist, Sarah Rosas, Deena Kennell, Kristal Kuhnel and Leslie Bargen.

The meeting of PSA came to order by Deena Kennell, PSA President at 11:00 am.

Committee Reports:

Mentor committee was discussed and members were asked to think about joining this committee.

Joys & Sorrows, Frances Gonzalez said she would get the cards out to joys and sorrows recipients, but asked for help from the group as she doesn’t always know what is happening. It was mentioned that The Week Ahead newsletter placed on the webpage by Justin Haag would be a good starting point. It was also mentioned that Justin would be a good resource for these types of events.

Faculty Senate, we were informed that we do not have a PSA member attending Faculty Senate meetings. Deena asked for a volunteer and explained that the person would attend all Faculty Senate meetings and report back to our group, therefore serving as the liaison between the two groups. Deena will email out a Faculty Senate meeting schedule so that members of our group can decide if they can make the meetings before volunteering to become the rep.

Professional Staff Development, Glenda Gamby reported to Deena that all requests have been approved and that we have used $3,300 of the $10,000 in that budget. You can apply for up to $400 from this fund by requesting a form from Glenda, and the form will be on our webpage in the future.

By-laws, no discussion.

Old Business:
None

New Business:
Sharing Caring Christmas, an opportunity to work with our peers and provide and fulfill a civic engagement. Michele Rickenbach and Melinda Linegar will work on Marketing. Deena will email all PSA members with a list of buildings and which buildings need boxes, and where volunteers are needed to look over the boxes. Deena and Leslie will collect and deliver the box contents after December 5th. Sara Rosas will also work with a student group on campus that Tena Cook indicated was interested in helping, boxes will also be placed in the dorms, it was suggested that the list of needed items be placed on all the boxes around campus.
Cookie Crumble, there was a motion and second to support the cookie crumble. Deena will take this motion to Dr. Rhine who will make the decision if the cookie crumble will take place this year and the location. Our group discussed the fact that it is a wonderful tradition that brings staff, faculty and students together in a warm inviting atmosphere. It is also a time to hear the talents of our music department and students. It is a good for retention and campus community. We agreed to work with CSSA to continue, it was mentioned that a schedule be made and have people work one hour increments to help spread the work load of the day.

Good of the Membership:
Frances Gonzalez gave a presentation regarding a workshop that she had recently attended for College Reading Learning Association (CRLA).
Frances had two exercises from this conference that were examples of the Blooms Levels of Learning that encouraged independent learning and applying this philosophy to life experiences. Thanks Frances for sharing those exercises!

Notes:
Shellie Johns is researching professional development opportunities to bring on campus, and is working with Brenda Morford (CSSA President) and Deena to let us know that more training will be available to the campus community, including Microsoft and other technology training.
Our webpage will be resurrected in the coming weeks.

Adjourn: 11:45 am.
Next meeting in January.

Respectfully submitted, Leslie Bargen, PSA Secretary